

SALAMANCA INN



FUNCTIONS AND
DAY EVENTS



SALAMANCA INN
ALL SUITE HOTEL

The image features a dark background with the word "INN" in large, light blue, sans-serif capital letters in the upper left corner. To the right and bottom, there are vibrant, close-up photographs of cherry blossom branches with white and pink flowers and green leaves. A white rectangular box is centered on the page, containing text.

INN

WELCOME TO SALAMANCA INN

Salamanca Inn interior is based on Scandinavian and European design inspired by the owner's Danish heritage.

Our conference rooms offer a range of contemporary settings, an abundance of natural light and state of the art AV systems.

Located within minutes walking distance to the heart of Hobart, busy business & entertainment hubs and Hobart's waterfront, the Salamanca Inn is the perfect location for a memorable and successful event.

Our dedicated conference and events team will happily tailor a personalised event for you, being a business seminar to a wedding.

INDIVIDUAL PRICING

Pricing below is Room Only pricing, for per person package please see following pages.

Full Day: 08.30-17.00 Half Day: 08.30-11.30 or 12.30-17.00 Evening 18.00-22.30

Room Hire	Full Day	Half Day	Evening
Churchill Room	\$500	\$400	\$250
Gladstone Room	\$400	\$300	\$200
Salamanca Room	\$400	\$300	\$200
Executive Boardroom	\$150	\$150	\$100

Room Capacity	Theatre	U-Shape	Open Round	Banquet	Cocktail
Churchill Room (144m2)	120	30	60	100	140
Gladstone Room (84m2)	60	20	35	60	60
Salamanca Room (63m2)	50	15	30	50	50

Audio Visual Equipment	Cost
Basic AV Package: Data Projector/& Tv, Lectern, Sound System	\$150
Standard AV Package: Data Projector/& Tv, Lectern/Microphone, Sound System, Roving Microphone	\$200
Flip Chart, Paper, Markers	\$50
Logitech Smart Camera for Teams/Zoom/Google Meeting	\$80
White Board & Markers	\$30
Laptop	\$80
Roving Microphone	\$80
Lapel Microphone	\$120

Function Facilities

CHURCHILL ROOM

144 m²



Situated on the ground floor, this space boasts an entire wall of natural light, the latest in innovative audio-visual equipment, which includes interactive touch and electronic pen 4K data projector and two 4K TVs. To complete the audio experience, we have designed the room with perforated ceiling and sound insulation throughout to compliment our professional array speakers and system.

GLADSTONE & SALAMANCA ROOMS



Situated on the lower floor, this space boasts an entire wall of natural light, the latest in innovative audio-visual equipment, 85" 4K TV in lieu of data projector.



To complete the audio experience, we have designed the room with perforated ceiling and sound insulation throughout to compliment our professional array speakers and system.

The Gladstone Room and Salamanca Room have large sliding glass doors that allow the rooms to be used for cocktail parties, dinners, trade shows with access from Gladstone Street.





FULL DAY PACKAGE #1

STANDARD ALL DAY INCLUSIVE PACKAGE \$65pp
MINIMUM NUMBERS 15 (20 IN CHURCHILL ROOM)

Inclusive of the following:

- All day room hire, basic AV, full day catering.

ARRIVAL TEA AND COFFEE

Freshly brewed coffee and a selection of traditional and herbal teas

MORNING TEA

Chef's daily baked selection, with coffee and a selection of traditional and herbal teas

COLD LUNCH:

(Select Two):

Prepared on fresh daily baked bread

- Double smoked ham, swiss cheese and tomato
- Smoked and slow roasted beef with caramelised onion
- Curried egg with aioli
- Herb roasted pumpkin
- Cajun spiced chicken

Served with;

- House green salad
- Pasta salad
- Cheese & fruit plate

AFTERNOON TEA

Chef's selection of freshly baked biscuits with coffee and a selection of traditional and herbal teas

***MULTI DAY EVENTS WILL HAVE ALTERNATE CATERING**

PLEASE ADVISE DIETARY REQUIREMENTS 72 HOURS IN ADVANCE.



FULL DAY PACKAGE #2

HOT LUNCH INCLUSIVE PACKAGE \$72pp
MINIMUM NUMBERS 15 (20 IN CHURCHILL ROOM)

Inclusive of the following:
- All day room hire, basic AV, full day catering.

ARRIVAL TEA AND COFFEE

Freshly brewed coffee and a selection of traditional and herbal teas

MORNING TEA

Chef's selection of warm mini quiches, with coffee and a selection of traditional and herbal teas

HOT LUNCH

(Select One *Select Two over 15pax):

- Tempura fish
- Chicken parmigiana
- Roast of the day
- Chef's curry of the day
- Bolognese pasta

Served with;

- House green salad
- Roast vegetables
- Cheese & fruit plate

AFTERNOON TEA

Chef's selection of freshly baked biscuits with coffee and a selection of traditional and herbal teas

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INDIVIDUAL CHOICE MENU

Refreshments

Coffee and a selection of traditional and herbal teas	\$5pp
Carafe Juices	\$14 per carafe
Carafe soft-drink	\$13 per carafe
Canned soft-drink & bottled juice	\$5pp

Morning/Afternoon Tea

All items are freshly baked on the day of your event

Muffins	\$8pp
Biscuits	\$5pp
Melting moments	\$6pp
Tea cake	\$8pp
Savoury muffins	\$8pp
Danishes	\$8pp
Fruit Platter	\$8pp

Lunch

WRAP (*or Daily Baked Bread) & FRITTERS \$30pp

Chef's selection house-made warm savoury quiche selection and tortilla wraps with continental meats and gourmet fillings
Served with; House salad, selection of local cheeses, seasonal fruit and water crackers

PLOUGHMANS LUNCH \$35pp

- Tortilla wraps with continental meats and gourmet fillings
- Continental sliced meat platter ~ ham, salami, cold roast chicken and roast beef
- Sliced sourdough
- Potato Salad
- Greek Salad

Served with; Selection of local cheeses, seasonal fruit and water crackers

ROAST LUNCH \$40pp

- The Chef's house quiche topped with basil pesto and antipasto vegetables
- Roast of the day
- House salad
- Roast Vegetables

Served with; Selection of local cheeses, seasonal fruit and water crackers



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TERMS AND CONDITIONS

Salamanca Inn wishes to ensure that your event is a complete success, therefore certain terms and conditions have been established.

TENTATIVE BOOKINGS

Tentative bookings will be held for a period of five (5) business days, after which time the space will be automatically released.

CANCELLATIONS

If the event is cancelled, the Salamanca Inn requires formal notification:

Notice received within fourteen (14) days of the event
Due to the costs incurred at this stage, the room hire costs will be charged.

Notice received within seven (7) days of the event
Due to the costs incurred at this stage, the total catering and room hire costs will be charged.

CONFIRMATION OF NUMBERS

For all catering events, the Salamanca Inn must be advised of the approximate number of guests one (1) week prior to the event.

Final guaranteed numbers are required by 10:00am, two (2) working days prior to the start of the event.

DIETARY REQUIREMENTS

The Salamanca Inn can provide vegetarian, vegan, low lactose and gluten-free options for catering events. If meals of this type are required, Salamanca Inn must be advised at least three (3) business days prior to the event taking place. Please note that any other meal requirements for specific dietary choices may carry additional charges.

SURCHARGES

Weekends and Public Holidays

Surcharges are only applicable for events under 40 delegates.

PAYMENT

Salamanca Inn requires a payment guarantee form to be completed which will authorise us to charge a credit card after the events conclusion or forward an invoice for a thirty (30) day account

PARKING

The Salamanca Inn does not have parking available for conference attendees. Please speak with our conferencing team for alternate parking suggestions.

PLEASE NOTE

The Salamanca Inn catering policy does not allow for food and beverage to be brought onto the premises.

All food and beverage ordered by a client remains the property of the Salamanca Inn and cannot be removed from the premises without prior approval.

The Salamanca Inn reserves the right to substitute ingredients per seasonal availability.

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